

AMERICAN
STRUCTUREPOINT
INC.

July 10, 2009

Mr. David M. Buck, PE
City Engineer
City of West Lafayette
609 West Navajo Street
West Lafayette, IN 47906

Re: Task Order No. 3 – Update of West Lafayette Typical Construction Guidelines and Details
Proposal No. IN20081401

Dear Mr. Buck:

American Structurepoint, Inc., is pleased to provide the following proposal for Task Order No. 3 – Update of West Lafayette Typical Construction Guidelines and Details. All terms of the Master Professional Services Agreement dated December 16, 2008, between American Structurepoint and the City of West Lafayette shall apply to this task order.

PROJECT SCOPE

- 1) Coordination with the West Lafayette Engineer's Office and other departments, as specified by the City Engineer. Includes four hours of meeting and coordination time.
- 2) Gather comments and markups based upon current version of Typical Construction Guidelines and Details
- 3) Revise Typical Construction Guidelines and Details accordingly
- 4) Provide draft version of revised Typical Construction Guidelines and Details in a PDF format
- 5) Provide final version of revised Typical Construction Guidelines and Details, based upon review comments of draft version

We will perform these services in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

PROJECT DELIVERABLES

The project deliverables are an AutoCAD (.dwg) format and a PDF format of the updated Construction Guidelines and Details. Twenty bound 11"x17" hard copies will also be provided.

The services and deliverables will be completed within 45 days after we receive notice to proceed.

IN20081401



Mr. David M. Buck, PE
July 10, 2009
Page 2

COMPENSATION

Compensation for services rendered will be invoiced on an hourly basis, not to exceed \$4,940. A manhour justification is attached for your review.

Full payment of invoices is due within 30 days from invoice date. If payment is not made within thirty (30) days of the date when the payment is due, we may, at our option, and effective upon the delivery of written notice of our intention to do so, terminate the contract or suspend further performance of our services under the contract, and we shall have no liability for delay or damage that results from the termination of the contract or suspension of services.

REIMBURSABLE EXPENSES

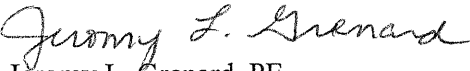
No reimbursable expenses are anticipated for this project.

The services listed above represent the total scope of services as we understand it at this time. Should the need for additional services arise, we are willing to provide them for a supplemental fee.

Dave, we thank you for this opportunity and look forward to working with you on this project. The fees for services contained in this proposal are valid for one year from the date of this letter. We are prepared to begin work on the project immediately upon written acceptance of this proposal. If the terms of this proposal are agreeable, please indicate your acceptance by returning a signed copy of this letter to our office. We will consider this our notice to proceed.

If you have any questions, please feel free to contact our office at (317) 547-5580.

Very truly yours,
American Structurepoint, Inc.


Jeromy L. Grenard, PE
Traffic Services Manager

JLG:mek

Enclosures

If the terms of this proposal are agreeable, indicate your acceptance by returning a signed copy of this letter. We will consider this our notice to proceed.

Accepted by: _____

Printed Name: _____

Date: _____

Mr. David M. Buck, PE
July 10, 2009
Page 3

American Structurepoint, Inc. for Task Order No. 3, Update of West Lafayette Typical Construction Guidelines and Details

APPROVED:

DATE: _____

CITY OF WEST LAFAYETTE
BOARD OF PUBLIC WORKS AND SAFETY

John R. Dennis, Mayor

Sana G. Booker, Member

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Attest:

Clerk-Treasurer Judith C. Rhodes